

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

March 4-5, 1955

For the confidential information
of the Board of Trustee

In the absence of President McCracken, the Board of Trustees was called to order by Secretary Sullivan at 10:10 a.m. on March 4 in the Board room. Mr. Hansen was elected to preside until the arrival of Mr. McCracken. The following members answered the roll call: Sullivan, Hansen, Patterson, Brough, Newton, Jones, Chamberlain, Peck, McIntire, and Bush and, ex-officio, Humphrey. Absent were McCracken and Reed and, ex-officio, Simpson and Linford. Mr. Reed joined the meeting at 10:40 and Miss Linford at 10:45.

President Humphrey stated that those Trustees who were appointed to the Board at the 1955 Legislative session should take the oath of office. It was decided to defer administering the oath until all of the newly elected Trustees were present.

Mr. Brough moved that the minutes of the January 14-15 meeting of the Board of Trustees be approved as written. Mr. Sullivan seconded the motion and it was carried.

Following announcements by President Humphrey, consideration was given to the recommendations contained in the President's Report with respect to tenure and promotion of faculty members. Dr. Humphrey explained in some detail the requirements which faculty members must meet in order to be recommended for continuing tenure and/or promotion. Later he distributed a mimeographed statement outlining these requirements. A book containing evaluation forms supporting the various recommendations was given to each Trustee, and each case was considered separately.

It was then moved by Mr. Reed that the recommendations in respect to continuing tenure and promotion be approved as presented, with the understanding that in approving continuing tenure for the one faculty member at a community college the University assumes no obligation to

OATH OF OFFICE FOR
NEW MEMBERS

APPROVAL OF MINUTES

CONTINUING TENURE AND
PROMOTION

provide employment on the Laramie campus if for any reason employment should be discontinued at the community college. Mrs. Patterson seconded the motion and it was carried.

Adult Education and Community Service

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Goodman, John O.	Prof. of Educ.; Director, Northern Wyoming Community College	Continuing tenure
<u>College of Agriculture</u>		
<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Beetle, Alan A.	Assoc. Prof. and Assoc. Agronomist (Range Mgt.)	Promotion to Professor
Benn, Harold W.	Assoc. Prof.; Asst. Dean of Agric.	Promotion to Professor
Botkin, Merwin P.	Asst. Prof. of Animal Production	Continuing tenure
Bridgmon, George H.	Asst. Prof.; Asst. Dir. of Exp. Sta. in charge of Substations	Promotion to Assoc. Prof.
Gilden, Robert O.	Asst. Prof.; Exten. Engineer	Continuing tenure
Oller, Gladys H.	Asst. Prof.; Assoc. State Club Leader	Continuing tenure
Payne, Irene R.	Instructor and Service Chemist	Continuing tenure
Pfeifer, Robert P.	Asst. Prof. of Agronomy and Asst. Agronomist	Continuing tenure and promotion to Assoc. Prof.
Slater, Irvin W.	Asst. Prof.; Extension Dairyman	Continuing tenure
Stratton, Paul O.	Asst. Prof. of Animal Production	Continuing tenure and promotion to Assoc. Prof.
Tucker, James O.	Assoc. Prof. of Vet. Science; Head Dept. of Vet. Science and Bacteriology	Continuing tenure

College of Agriculture (cont.)

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Vaughn, John R.	Prof. of Plant Pathology and Plant Pathologist	Continuing tenure

College of Commerce and Industry

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Bryant, Edward C.	Assoc. Prof. of Statistics; Head Dept. of Statistics	*Promotion to Professor
Messer, Jean F.	Assoc. Prof. of Accounting; Head, Dept. of Accounting	Promotion to Professor
Turner, O. D.	Assoc. Prof. of Bus. Admin.; Act. Head, Dept. of Bus. Admin.	Continuing tenure and promotion to Head of Department

College of Education

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Bryant, Harlan	Professor; Dean Coll. of Education	Continuing tenure
Furness, Edna L.	Assoc. Prof. of English and Foreign Language Education	Promotion to Professor
Hitch, Robert L.	Asst. Prof. of Business Education	Promotion to Assoc. Prof.

College of Engineering

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Lamb, Donald R.	Instr. in Civil Engineering	Continuing tenure and promotion to Asst. Prof.

*Effective July 1, 1955, or on date of completion of doctoral degree, if degree is secured not later than August 31, 1955.

College of Engineering (cont.)

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Prostel, Edward	Asst. Prof.; Coal Research Engineer in N.R.R.I.	*Continuing tenure
Zoller, J. Harold	Assoc. Prof. of Civil Engineering	Promotion to Professor

College of Law

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Bloomenthal, Harold S.	Asst. Prof. of Law	Continuing tenure and promotion to Assoc. Prof.

College of Liberal Arts

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Douglas, John E.	Instr. in Chemistry	Continuing tenure and promotion to Asst. Prof.
Houston, Robert S.	Instr. in Geology	**Continuing tenure and promotion to Asst. Prof.
Kuchel, E. R.	Instr. in Economics	Promotion to Asst. Prof.
Langland, J. T.	Asst. Prof. of English	Promotion to Assoc. Prof.
Mackinnon, Hugh A.	Assoc. Prof. of Music	Promotion to Professor
Nelle, William H.	Asst. Prof. of Mod. Lang.	***Promotion to Assoc. Prof.
Reed, John F.	Assoc. Prof. of Botany	Promotion to Professor
Varineau, Verne J.	Assoc. Prof. of Mathematics	Promotion to Professor
Wood, John K.	Assoc. Prof. of Physics	Promotion to Professor

*Effective September 1, 1955.

**Effective January 1, 1956.

***Dependent on receipt of Ph.D. degree.

College of Pharmacy

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Kahl, Raymond J.	Asst. Prof. of Pharmaceutical Chemistry	*Promotion to Assoc. Prof.
King, Theodore O.	Assoc. Prof. of Pharmacology	Promotion to Professor
Parkinson, Ramona E.	Asst. Prof. of Pharmaceutical Administration	Continuation on probation- ary tenure and promotion to Associate Professor

Library

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Krakel, Dean F.	Instructor; Archivist	Continuation on probation- ary tenure and promotion to Assistant Professor

Dr. Humphrey pointed out that those on probationary tenure were being recommended for one year only. He stated that as long as a person is on probationary tenure he may be released at the end of any academic year. Following a brief review of the various faculty members recommended for continuation on probationary tenure, it was moved by Mr. Brough that the recommendations as listed be approved, it being understood that the University is under no obligation to provide employment on the Laramie campus for any community college faculty member whose employment may be discontinued. The motion was seconded by Mrs. Patterson and carried.

PROBATIONARY TENUREAdult Education and Community Service

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Fawbush, Millis L.	Extension Classes	Instr. in Polit. Science; Super. of Exten. Classes	1st

*Effective July 1, 1955, or on date of completion of Ph.D. degree, if degree is secured not later than August 31, 1955.

Adult Education and Community Service (cont.)NORTHERN WYOMING COMMUNITY COLLEGE

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Anderson, Mrs. R.	Commerce	Instructor	3rd
Baxter, H. F.	Chemistry and Mathematics	Instructor	4th
Bulpitt, Mildred B.	English	Instructor	Resigned
Grey, Donald C.	Physics and Mathematics	Instructor	1st
Jackson, Wilbur N.	Agriculture	Instructor	1st
Klein, Walter C.	Zoology and Phys. Educ.	Instructor	1st
McClain, Ione W.	Library	Asst. Prof.	3rd
Martinsen, I. R.	Art	Instructor	3rd

NORTHWEST COMMUNITY COLLEGE

Barker, Adrian J.	Physical Education	Instructor and Coach	2nd
Elliott, Paul P.	Chemistry and Physics	Instructor	1st
Fetters, Samuel F.	English	Instructor	2nd
Mikesell, Oliver H. P.	Agriculture	Instructor	3rd
Perkins, George F.	Music	Instructor	3rd

SOUTHEAST CENTER

Bragg, William F., Jr.	History	Instructor	Resigned
Moseley, L. B.	Agriculture	Instructor	3rd

College of Agriculture

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Allen, Charles E.	Agric. Extension	Asst. Prof.; Seed Marketing Specialist	1st
Andrews, Edward A.	Agronomy	Asst. Prof. of Plant Pathology; Plant Pathologist	1st

College of Agriculture (cont.)

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Chang, Yet-Oy	Agric. Research Chemistry	Asst. Prof.	1st
Fronk, W. D.	Entom. and Parasit.	Asst. Prof.; Asst. Entomologist	1st
Glenn, M. W.	Vet. Science and Bacteriology	Asst. Prof.	2nd
Kercher, C. J.	Animal Production	Asst. Prof.	1st
Larsen, John T.	Wool	Instructor; Research Asst.	2nd
Manthey, Barbara	Home Economics	Instructor	1st
Mellor, Jesse L.	Agronomy	Asst. Prof.; Asst. Agronomist	2nd
Moncur, Earl	Agric. Extension	Asst. Prof.; Exten. Economist in Farm Mgt.	1st
Roniger, Elizabeth	Agric. Extension	Assoc. Prof.; State Home Demon. Leader	1st
Schutz, Willard D.	Agric. Economics	Asst. Prof.	1st
Stroble, Charles P.	An. Production	Asst. Prof.	2nd

College of Commerce and Industry

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Escolas, E. L.	Bus. Admin.	Asst. Prof.	1st
Hyde, Frances C.	Secre. Science	Assoc. Prof.	1st
Jurgensen, L. C.	Accounting	Assoc. Prof.	1st

College of Education

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Eads, Mrs. Esther	Secon. Educ.	Instr. in Math. and English Educ.	2nd
Jay, Kenneth L.	Secon. Educ.	Instr. in English Education	2nd

College of Education (cont.)

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Waterman, C. Robert	Secun. Educ.	Instr. in Music Education	2nd
Yule, Marion	Voc. Educ.	Asst. Prof. of Home Econ. Educ.	2nd

College of Engineering

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Arnold, Robert G.	Gen. Engin. and Engin. Drawing	Instructor	2nd
Johnson, Herbert E.	Mechan. Engin.	Asst. Prof.	1st
Law, Ralph D.	N.R.R.I.	Asst. Prof.; Petroleum Research Chemist	3rd
Stevens, Raymond F.	N.R.R.I.	Instructor; Analytical Chemist	4th

College of Liberal Arts

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Beall, Charles P.	Polit. Science	Asst. Prof.	3rd
Bessey, Robert J.	Physics	Asst. Prof.	2nd
Bueche, F. J.	Physics	Asst. Prof.	2nd
Bulgrin, Vernon C.	Chemistry	Instructor	2nd
Cor, Laurence W.	Mod. Lang.	Instructor	2nd
Ford, Minnie B.	Nursing	Asst. Prof.	3rd
Francis, Tom E.	English	Instructor	1st
Grueter, Tresa M.	Nursing	Asst. Prof.	2nd
James, Britta	Nursing	Asst. Prof.	1st
Kuhn, W. E.	Econ. & Sociology	Asst. Prof.	3rd
Labarre, A. C.	Mathematics	Instructor	1st
Mack, Warren A.	Journalism	Instructor	2nd
Maurer, John E.	Chemistry	Asst. Prof.	2nd

College of Liberal Arts (cont.)

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Muller, Burton H.	Physics	Asst. Prof.	2nd
Orth, M. F.	English	Instructor	2nd
Smith, Mrs. Barbara	Nursing	Asst. Prof.	2nd
Tupper, Dorothy E.	Nursing	Instructor	3rd

College of Pharmacy

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Johnson, William E.	Pharmacy	Instructor	2nd

Library

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Baumann, C. P.	Documents	Instr.; Ref. Asst. in charge of Documents	1st
Chisum, Emmett D.	Archives	Instr.; Archives- Cataloger	1st
Trefz, Robert O.	Serials	Instr.; Serials Cataloger	1st
Woodward, Mary E.	Reference	Instr.; Acting Ref. Librarian	1st

Student Personnel and Guidance

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Carey, Matthew G.	Student Personnel and Guidance	Instructor; Super. of Student Employ. and Vet. Relations	2nd

The Board adjourned at 12:25 and reassembled at 2:30 p.m., with Mr. McCracken present in addition to the ones who were present for the morning session.

Secretary Sullivan asked Mr. Tracy S. McCracken, Mr. John A. Reed, Mr. Harold E. Brough, Mr. Clifford P. Hansen, and Mrs. Neil Bush, the

OATH OF OFFICE FOR
NEW MEMBERS

newly appointed Trustees, to stand and take the oath of office as follows:

I do solemnly swear that I will support, obey and defend the constitution of the United States, and the constitution of this state, and that I will discharge the duties of my office with fidelity; that I have not paid or contributed, or promised to pay or contribute, either directly or indirectly, any money or other valuable thing, to procure my appointment, except for necessary and proper expenses expressly authorized by law; that I have not, knowingly, violated any election law of the state, or procured it to be done by others in my behalf; that I will not knowingly receive, directly or indirectly, any money or other valuable thing for the performance or non-performance of any act or duty pertaining to my office, other than the compensation allowed by law.

Each of the Trustees then signed a copy of the oath to be placed on file in the President's office.

Dr. Humphrey stated that there was one group of faculty members who did not belong in either of the first two groups considered and that they had been listed under "Special Cases," with a separate recommendation for each. Mr. Sullivan moved that the recommendations be approved. Mrs. Bush seconded the motion and it was carried.

SPECIAL CASES

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
<u>COLLEGE OF AGRICULTURE</u>			
Arnold, Gordon W.	Agronomy	Supply Instr.; Res. Asst.	Accepted two-year appointment in Afghanistan
Fox, Jerry	Agronomy	Supply Instr.	Accepted two-year appointment in Afghanistan
Roberts, W. P. Jr.	Agric. Econ.	Res. Asst.	Retained as Res. Asst.
Thomas, W. R.	Anim. Prod.	Supply Instr.; Res. Asst.	Retained as Supply Instr. and Res. Asst.

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
<u>COLLEGE OF AGRICULTURE, cont.</u>			
Tompkin, J. R.	Agric. Econ.	Asst. Prof.	Recommendation for continuing tenure not approved by President's Advisory Committee; under University regulations, he will be released at end of year unless special recommendation made later by Dept. Head and Dean
<u>COLLEGE OF COMMERCE AND INDUSTRY</u>			
Dowdy, C. E.	Statistics	Supply Instr.	Dean not ready to make recommendation at this time
<u>COLLEGE OF EDUCATION</u>			
Clark, Lois	Health & Phys. Educ. for Women	Supply Instr. in Health Educ.	Supply appointment; not to be renewed
Frinsko, William	Elem. Educ.	Supply Instr.; 4th grade	Retained as Supply Instr.
Ofchus, Leon	Elem. Educ.	Supply Instr.; 6th grade	Retained as Supply Instr.
Perry, Priscilla	Health & Phys. Educ. for Women	Supply Instr.	Supply appointment; not to be renewed
Watters, Mrs. E.	Elem. Educ.	Supply Instr.;	Retained as Supply Instr.
<u>COLLEGE OF ENGINEERING</u>			
Hill, John M.	Civil Engin.	Part-time Temporary Instructor	Retained on part-time temporary basis
<u>COLLEGE OF LIBERAL ARTS</u>			
Bresson, Amel L.	Chemistry	Supply Instr.	Retained as Supply Instr.
Chenoweth, E. A.	Psych. & Phil.	Supply Instr.	Placed on regular appointment as Instr. if funds permit

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
<u>COLLEGE OF LIBERAL ARTS, cont.</u>			
Evans, Richard	Art	Supply Instr.	Supply appointment; released at end of year unless for some reason a supply instructor is needed

LIBRARY

Pomranka, E. C.	Cataloging and Order	Supply Instr.; Asst. in Cataloging and Order	Retained in supply position until September 23, 1955
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Mr. Jones moved, Mr. McIntire seconded, and it was carried that the Board approve Athletic Director G. J. Jacoby's recommendation that the following members of the Athletic Department faculty who are not on continuing contracts be re-employed for 1955-56 under the salary terms to be set forth in the budget:

CONTRACT RENEWALS,
ATHLETIC DEPARTMENT

<u>Name</u>	<u>Title</u>
Daniel, Glenn R.	Athletic Business Manager; Baseball Coach, Instructor
Hallock, C. Wiles	Athletic Publicity Director; Instructor
Hicks, Robert B.	Assistant Football Coach; Instructor
Howard, Ermel	Assistant Football Coach; Dormitory Proctor; Instructor
McCullough, Louis G.	Assistant Football Coach; Instructor
Peterson, Fred A.	Trainer
Stevens, Wilbur O.	Assistant Football Coach; Instructor
Townsend, John	Assistant Football Coach; Swimming Coach; Dormitory Director; Instructor

Mr. Sullivan moved, Mrs. Patterson seconded, and it was carried that the following appointments be approved:

1. Mr. Thomas L. Wilson as Assistant County Agent in Lincoln County, Wilson effective February 1, 1955, at a salary rate of \$4,104 on a twelve-month basis.

2. Mr. John A. Pop as Assistant to the County Agent in Fremont County, effective February 1, 1955, at a salary rate of \$4,800 on a twelve-month basis, to be paid by the Bureau of Indian Affairs under the University's agreement with the Bureau. Pop

3. Mr. G. E. Trowsdale as Law Librarian, effective June 6, 1955, at a salary rate of \$4,200 on a twelve-month basis. Trowsdale

4. Mr. Robert H. Walker, Jr. as Assistant Professor of American Studies, effective September 1, 1955, at a salary rate of \$4,800 for the academic year 1955-56. Walker

For the information of the Board of Trustees, President Humphrey reported the following resignations:

1. Miss Margie Millhone, Law Librarian, effective June 3, 1955, to accept a position in a law office in Cody. Millhone

2. Mr. Clayton Stapleton, Assistant Football Coach, effective March 1, 1955, to accept a position at Oregon State College. Stapleton

Mr. Chamberlain moved that the Board approve the request of Miss Dorothy Tupper, Instructor in Nursing, for a leave of absence without pay for the first semester of the 1955-56 academic year to permit her to do advanced study at Teachers College, Columbia University. Mr. Reed seconded the motion and it was carried. Tupper

Mr. Chamberlain moved, Mr. Newton seconded, and it was carried that the Board authorize budget changes as follows:

APPOINTMENTSRESIGNATIONSLEAVE OF ABSENCEBUDGET CHANGES

1. Agricultural Extension. The appropriation as follows of \$3,000 additional Federal funds received under Section 3(b) of Public Law 83 (Federal Smith-Lever Amended 1953):

County Agents:

James W. Legg, Assistant Fremont County Agent
\$ 700 - Travel

Glenn Roehrkasse, Assistant Park County Agent
\$1,000 - Travel

Agricultural Economics:

Earl Moncur, Extension Economist, Farm Management
\$1,300 - Travel

2. College of Education, Dean's Office. The appropriation of \$655.10 from the General Fund to cover the part-time assistants needs of the Dean's Office (including the Foundation Program instruction) for the period January 1 to June 30, 1955.

3. Vocational Education Department. The appropriation of \$400 from the General Fund (\$200 to be reimbursed by the State Department of Vocational Education) for supplies for the remainder of the 1954-55 fiscal year.

4. Speech Department. The appropriation of \$189.80 from the General Fund to provide the additional amount needed for emergency instruction in the Department as a result of the month's sick leave given to Dr. D. G. Nichols.

5. Related Student Services - Field Relations. The appropriation of \$750 from the General Fund for travel for the Field Relations Counsellor for the remainder of the 1954-55 fiscal year.

6. Army ROTC Unit. The appropriation of \$463.10 from the Building Improvement Fund to cover the cost of asphalt tile flooring throughout the office area occupied by the Army ROTC Unit.

7. Educational Television. The appropriation of \$168.08 from the General Fund for one-half of the rental and shipping charges on educational television films sent by the Educational Television and Radio

Agricultural Extension

College of Education,
Dean's Office

Vocational Education
Department

Speech Department

Related Student
Services - Field
Relations

Army ROTC Unit

Educational Television

Center to KFBC TV as a result of a misunderstanding between the Center and the University

Mr. Reed moved, Mr. Newton seconded, and it was carried that approval be given to the awarding of scholarships as follows:

1. Summer School Graduate Scholarships. Indefinite continuation of the policy followed during the past several years of awarding five graduate scholarships for the summer quarter, each scholarship carrying with it remission of fees in the amount of \$74 for the quarter.

2. Field Relations. Authorization to award five Field Relations scholarships for 1955-56, these scholarships to carry with them the same benefits as High School Honor scholarships.

Upon the recommendation of Dr. William A. Riedl, Agronomist in charge of Seed Certification, approved by Dr. D. W. Bohmont and Dean H. M. Briggs, it was moved by Mr. Sullivan that seed certification fees be reduced as follows:

1. Reduce the alfalfa seed fees from 1 cent per pound to $3/4$ cent per pound.
2. Discontinue the 1 cent tag fee on potatoes.

The motion was seconded by Mr. McIntire and carried.

At the request of Dean R. H. Bruce of the Graduate School, President Humphrey recommended that he be authorized to appoint a certain number of graduate assistants (probably not more than twenty) by April 1, the date designated by the American Association of Graduate Schools as the date of appointment for graduate assistants. Mr. Hansen moved that the recommendation be approved. Mrs. Patterson seconded the motion and it was carried.

There was some discussion of the bill presented by Hitchcock and

SCHOLARSHIPS

Summer School
Graduate Scholarships

Field Relations

SEED CERTIFICATION FEES

GRADUATE
ASSISTANTSHIPS

CHARGES FOR EXTRA
ARCHITECTURAL SERVICES
ON DAIRY FARM

Hitchcock for extra architectural services on the Dairy Farm buildings. It was decided to invite Messrs. W. E. and C. A. Hitchcock to appear before the Board at 4:00 p.m. to explain their charges, and action on the matter was deferred until that time.

Dr. Humphrey presented a letter from Mr. John O. Goodman, Director of the Northern Wyoming Community College, regarding the desirability of having a joint meeting of the Boards of Trustees of the University, the three University Centers, and the Casper Junior College for the purpose of defining the program of higher education in Wyoming and improving relationships between the University and the junior colleges. Mr. Goodman suggested that the meeting be a specially called meeting at Casper or that it be combined with the regular meeting of the University Board of Trustees in Laramie in May or in Sheridan in July. It was the consensus of the Board that the meeting should be set for a half day during the May meeting of the Board in Laramie, and President Humphrey was directed to extend an invitation to the various Boards through the Directors of the centers and the Dean of the Casper Junior College.

For the information of the Board of Trustees, President Humphrey gave reports on legislation affecting the University which was enacted at the 1955 session of the Legislature. Following are brief summaries of these reports:

1. Appropriations. Requests for the various divisions of the University, appropriations authorized by the Legislature, and reductions made are listed herewith:

JOINT MEETING, UNI-
VERSITY AND COMMUNITY
COLLEGE BOARDS OF
TRUSTEES

LEGISLATION AFFECTING
UNIVERSITY

State Appropriations - 1955-57

	<u>Request</u>	<u>Appropriation Bill</u>	<u>Reduction</u>
Main University - General	\$5,453,027.37	\$5,275,000.00	\$178,027.37
Experiment Station	582,477.14	536,000.00	46,477.14
Agricultural Substations	244,945.00	234,000.00	10,945.00
Agricultural Extension	704,038.38	600,000.00	104,038.38
Nursing (Laramie - Casper)	147,811.00	150,000.00	(2,189.00)
Retirement	431,396.00	430,000.00	1,396.00
Health Service	160,400.00	160,000.00	400.00
Service Line Tunnel	40,129.00	40,000.00	129.00
Sub-Total	7,764,223.89	7,425,000.00	339,223.89
Regional Education	14,000.00	14,000.00	none
Nursing Sheridan	66,085.62	66,000.00	85.62
Total	<u>\$7,844,309.51</u>	<u>\$7,505,000.00</u>	<u>\$339,309.51</u>

State Appropriations - April, May and June, 1955

Main Univ. & Ag. Exp. Sta.	\$ 579,783.18	\$ 575,000.00	\$ 4,783.18
Agricultural Extension	69,825.65	69,000.00	825.65
Agricultural Substations	22,489.87	22,000.00	489.87
Nursing	16,599.12	16,500.00	99.12
Retirement	43,624.00	43,500.00	124.00
Total	<u>\$ 732,321.82</u>	<u>\$ 726,000.00</u>	<u>\$ 6,321.82</u>

Messrs. W. E. and C. A. Hitchcock, architects, were invited into the meeting to explain their charge of \$1,188 for extra architectural services on the Dairy Farm buildings. Mr. W. E. Hitchcock read a statement which he had prepared explaining that his firm had accepted the contract on a four and one-half percentage basis, rather than the customary six per cent, under the assumption that preliminary plans prepared by University staff members would be used, only to find after they signed the contract that the preliminary plans were to be completely disregarded. According to the statement, Hitchcock and Hitchcock had absorbed a loss of approximately \$1,800 on the job before submitting the bill in question.

After the architects had answered a number of questions asked by the Trustees, particularly with regard to the breakdown of overhead charges given in explanation of their bill for \$1,188, Mr. McCracken thanked them for coming and assured them of the Board's continued confidence in them

CHARGES FOR EXTRA
ARCHITECTURAL SERVICES
ON DAIRY FARM

and good will toward them. When they had left the room, Mr. Sullivan moved that the Board approve the bill of \$1,188 for extra architectural services. Mr. Hansen seconded the motion and it was carried.

2. Old Geology Building Remodeling. Authorization was given in S. F. 118 to expend the sum of \$32,000 or as much thereof as necessary from amounts credited to the University for the construction of the new Geology Building for the purpose of repairing and remodeling the old Geology Building.

3. Distribution of Government Royalty Funds. H.B. 142 and H.B. 143 provided for amending existing statutes for the purpose of authorizing the Trustees to use the nine per cent of Government Royalty funds for "the payment of principal and interest on securities issued to finance the construction, equipping, or repair of such buildings or for the payment of principal and interest on securities issued to refund such securities."

4. Bond Consolidation and Construction of Library and Apartments. H.B. 188 contained the following provisions:

(a) Authorization to issue bonds in the total principal amount of \$3,461,000 for the purposes listed below, the interest rate not to exceed $3\frac{1}{2}$ per cent per year.

(b) Authorization to pay off the bonds over a twenty-year period and direction to use income from the following sources for that purpose: excess oil royalties; profits from operation of Bookstore, Cafeteria, Stadium and Fieldhouse, Wyoming Hall, Knight Hall, Knight Hall South Wing, and Hoyt Hall; and, in case of insufficient funds in the above categories, a maximum of \$125,000 a year from the Building Improvement Fund.

(c) Authorization to use the amount of \$384,000 for the purpose

LEGISLATION AFFECTING
UNIVERSITY

Old Geology Building
Remodeling

Distribution of
Government Royalty
Funds

Bond Consolidation
and Construction of
Library and Apartments

of erecting, furnishing and equipping at least fifteen buildings, each containing four one-bedroom apartments, for occupancy by students of the University.

(d) Authorization to use \$750,000 or as much thereof as necessary for the purpose of constructing a library building on the campus of the University; authorization to issue securities in the principal amount of \$600,000 as soon as the Trustees wish to do so and to use the remainder of the securities (\$150,000) at such time as the University secures a like amount from other sources to apply toward construction of the building.

(e) Authorization to use securities in the principal amount of \$2,327,000 for the purpose of refunding presently outstanding bonds on certain University buildings.

Mr. McIntire moved that the proposed Regulations of the University Library be approved as presented. Mr. Jones seconded the motion and it was carried.

President Humphrey presented a final report on the Memorial Fieldhouse and Stadium Fund Campaign, prepared by Mr. G. J. Jacoby, Director of Athletics, together with recommendations for bringing the project to a conclusion.

Mr. Jacoby proposed that a plaque similar in style and design to the "Veterans Plaque" and containing an alphabetical listing of donors to the Memorial Fieldhouse and Stadium be mounted on the southeast wall of the memorial lobby; that individuals or firms (but not both) be listed in alphabetical order; that in cases where contributions were made in the name of two or more persons, each person's name be listed; that newspapers be listed separately and the names of the publishers and/or editors be included in the alphabetical lists; and that memorials not be listed.

REGULATIONS, UNIVERSITY LIBRARY

MEMORIAL FIELDHOUSE AND STADIUM FUND CAMPAIGN

It was the consensus of the Board that Mr. Jacoby's recommendations should be followed, but it was the thought of some Trustees that in cases of firms making contributions, the name of the individual or individuals responsible for the contribution should also be included.

Mr. Jacoby stated that the estimated cost of the project was \$2,800, to be paid from the following sources:

Presently available	\$1,000
Transfer from Memorial Fieldhouse and Stadium funds	745
To be collected	500
To be appropriated.	<u>555</u>
Total	\$2,800

Mr. Reed moved that the Board authorize an appropriation of \$555 toward carrying out the project. Mr. Peck seconded the motion and it was carried.

Mr. Hansen then moved that the Board give approval to the recommendation that the total "Paid in Full" and supplementary list of individuals and firms making donations be included on the official List of Donors. Mr. Brough seconded the motion and it was carried.

Mrs. Patterson moved that the Board approve the recommendation that the List of Donors include all persons or firms that have made a donation, however large or small. Mrs. Bush seconded the motion and it was carried.

Mr. Chamberlain moved that those who have made no payments on their pledges not be included in the final List of Donors, and that the list be kept as a record only and marked "Closed" as of the date the final compilation of names is submitted to the printer for the Donors' list. Mrs. Bush seconded the motion and it was carried.

For the information of the Trustees, President Humphrey presented a report prepared by Mr. L. G. Meeboer, Business Manager, indicating that the possibility of connecting the Power Plant exhaust steam valves with the city sewer system had been investigated, and that the City Manager had not approved of the arrangement. The Business Manager's report also

POWER PLANT

stated that an item of \$2,000 was included in the Legislative budget for improvement of the north campus area and that the item would be included in the 1955-56 operating budget, thus permitting improvement of the Power Plant area in accordance with the suggestion made by the Trustees at the January meeting.

The Business Manager presented an easement offered to the University by the officers of the Ivinson Memorial Home for Aged Ladies for the purpose of maintaining, repairing, or laying water and fuel lines across land owned by the Home. Mr. Reed moved that the Board approve the easement and that the President and the Secretary of the Board be authorized to sign it on behalf of the Board. Mr. McIntire seconded the motion and it was carried.

Complying with a request of the Board of Trustees, the Business Manager presented a tabulation of cash balances at the end of each month for the calendar years 1953 and 1954. Mr. Meeboer stated that the only possible source of interest earnings would be investment of "Other Funds" on deposit with the University Treasurer. After some discussion, it was suggested that President Humphrey and Mr. Meeboer discuss with the officers of the First National Bank of Laramie the possibility of investing some of these funds on Certificates of Deposit for six-month periods.

The meeting of the Committee on Honorary Degrees was set for 1:30 p.m. on Saturday, March 5.

The meeting adjourned at 6:00 p.m. When the Board reassembled at 10:15 a.m. on March 5, the same members were present who were present for the previous day's session. The Trustees turned their attention first to the Addendum to the President's Report.

EASEMENT OFFERED BY
IVINSON MEMORIAL HOME

MONTH-END CASH
BALANCES

HONORARY DEGREES
COMMITTEE MEETING

Mr. Reed moved that the Board approve the appointment of Mrs. Myrtle Anna McFarlane as Home Demonstration Agent in Fremont County, effective March 14, 1955, at a salary rate of \$4,500 on a twelve-month basis, to be paid by the Bureau of Indian Affairs under the University's agreement with the Bureau.

APPOINTMENT

McFarlane

1. College of Liberal Arts. Mr. Reed moved that an appropriation of \$230 be authorized from the General Fund to cover the cost of publishing 3,000 copies of a brochure for prospective women students in the College of Liberal Arts. Mr. Sullivan seconded the motion and it was carried.

BUDGET CHANGES

College of Liberal Arts

2. College of Education, Dean's Office. Mr. Sullivan moved that the Board authorize an appropriation of \$575 from the General Fund to cover travel costs for the Dean of the College of Education for the remainder of the 1954-55 fiscal year. Mr. Reed seconded the motion and it was carried.

College of Education,
Dean's Office

3. Correspondence Study Department. Mr. Chamberlain moved that an appropriation of \$2,103.70 be authorized from the General Fund to cover the cost of lesson correction in the Correspondence Study Department for the remainder of the 1954-55 fiscal year. Mrs. Bush seconded the motion and it was carried.

Correspondence Study

4. Equipment for Geology Building. Mr. Hansen moved that the Board authorize an appropriation of \$78,361.93 from the Building Improvement Fund to cover purchase of equipment for the new Geology Building. Mr. Brough seconded the motion and it was carried.

Equipment for Geology
Building

Mr. Reed moved that the Board approve the President's recommendation that the word "Anthropology" be added to the name of the Department of Economics and Sociology. Mr. Sullivan seconded the motion and it was carried.

CHANGE IN NAME OF
DEPARTMENT

Mr. Jones moved that the Board approve the recommendation of the Nelson Memorial Garden Committee that Mr. Andrew Larson of Denver (who stated that he would do the work for \$500) be employed to assist in

LANDSCAPE ARCHITECT
FOR NELSON MEMORIAL
GARDEN

planning the Nelson Memorial Garden, and that President Humphrey be authorized to proceed with the employment of Mr. Larson to work with the Committee. Mrs. Patterson seconded the motion and it was carried.

Mr. Peck moved that the Board approve the following recommendations with regard to field summer schools as presented by Dr. C. D. Jayne and approved by Dean W. C. Reusser:

1. That field summer schools be held in Powell and Torrington if final surveys indicate that they would be self-supporting.

2. That a field summer school be held in Sheridan or Gillette, but not both, and that the decision regarding the location of the school be made on the basis of data available as of March 11 concerning probable attendance.

Mrs. Patterson seconded the motion and it was carried.

Soil Testing Laboratory. President Humphrey reported that H.B. 57 had provided for an appropriation of \$16,600 for the purpose of establishing, maintaining and operating a soil testing laboratory at Riverton, and that it authorized the Trustees of the University to lease from the Federal Bureau of Reclamation such laboratories, laboratory and equipment as they deem necessary, at a rental rate not to exceed \$150 a month. He recommended that he and the Business Manager be authorized to proceed with leasing the laboratory. Mr. Reed moved that the requested authorization be given. Mr. Hansen seconded the motion and it was carried.

Mrs. Bush moved that the Board give final approval to the budget for the 1955 Summer School, totaling \$111,938--\$107,538 for the campus program and \$4,400 for the Science Camp. Mr. Hansen seconded the motion and it was carried.

FIELD SUMMER SCHOOLS

LEGISLATION AFFECTING
UNIVERSITY

Soil Testing
Laboratory

SUMMER SCHOOL BUDGET

Proposed Consolidation of Fees. President Humphrey stated that the change from the quarter to the semester system at the beginning of the 1955-56 academic year would necessitate some change in the fee schedule, and that he had appointed a committee to prepare a proposed schedule. He added that the committee had recommended, and the Administrative Council had approved, the consolidation of certain fees (namely, the "Activity Fee," the "Transportation Fee," the "Gym Privilege Fee," and the "Breakage Deposits") into one item, known as the "Registration Fee." He stated, also, that the committee had computed the fee schedule in such a way as to net the same amount of revenue from student fees as under the present setup.

Dr. Humphrey suggested that, pending approval of the committee, the Late Registration fee as proposed by the committee (\$5.00 to \$10.00) be increased to \$8.00 to \$15.00, and that the per credit hour charge for part-time students be increased from \$9.75 to \$12.00 for Wyoming residents, and from \$22.50 to \$25.00 for non-residents. Mr. Hansen moved that the proposed schedule be approved with the changes suggested by President Humphrey. Mr. Brough seconded the motion and it was carried.

After some further discussion with regard to the difference between in-state and out-of-state fee remission shown for athletic scholarships, it was moved by Mr. Hansen that the amounts be omitted from the list and that in their place the following statement be inserted: "Recipients of NCAA scholarships, resident and non-resident alike, receive remission of a major portion of their registration fees. Additionally, recipients of MSAC scholarships may receive the balance of the registration fee, which is paid from Athletic Department funds." The motion was seconded by Mr. Newton and carried.

FEESProposed Consolidation of Fees

SEMESTER FEE SCHEDULE

*Registration:

Wyoming Resident	\$100.00
Non-Resident	205.00

Music:Applied Music with Faculty Members

One Lesson a week, per sem.	30.00
Two Lessons a week, per sem.	60.00
Individual private lessons, each	2.00

Applied Music with Graduate Assistants

One Lesson a week, per sem.	16.00
Two Lessons a week, per sem.	32.00
Individual private lessons, each	1.00

Practice Rooms

One hour daily, per sem.	2.00
Two hours daily, per sem.	4.00
Three hours daily, per sem.	6.00
Four hours daily, per sem.	8.00

Organ Practice

One hour daily, per sem.	4.00
Two hours daily, per sem.	6.00
Three hours daily, per sem.	8.00

Rental of Instruments, per sem.

Music 651, 652, 653, 654, 655 and 656 per sem. .

(Does not appear as a setup in the Semester Catalogue, but is the amount to be charged) 30.00

Bowling, per sem. 6.00

Late Registration 8.00 to 15.00

Late Check Sheet 2.50 to 5.00

Yearbook (Fall Sem. only) 5.50

(Paid by all full time students, including graduate assistants)

Graduate Diploma 5.00 to 10.00

Visitor's Cards 1.50 to 7.50

*This consolidation covers the former activities fee including A.S.U.W., Athletics, Entertainment, Student Loan and Union items totaling \$11.50 per quarter (\$17.25 per semester) for men and, with the A.W.S. item added, \$12.00 per quarter (\$18.00 per semester) for women.

SEMESTER FEE SCHEDULE (cont.)

<u>Part-time Students (less than 8½ hours)</u>	
Wyoming Residents, per credit hour	\$ 12.00
Non-Residents, per credit hour	25.00
Gym Privilege, per sem.	5.00
<u>Scholarships: (Credit Value)</u>	
Wyoming High School	67.50
Graduate	67.50
NCAA and MSAC - Recipients of NCAA scholarships, resident and non-resident alike, receive remission of a major portion of their registration fees. Additionally, recipients of MSAC scholarships may receive the balance of the registration fee, which is paid from Athletic Department funds.	
<u>Graduate Assistantships: (Credit Value) 78.00 or 183.00</u>	
<u>Special Examination Fee:</u>	
Current Resident Enrollee, per course	5.25
Other Applicants, per credit hour	5.25
<u>Change of Registration</u>	1.00
<u>Testing Service Fees:</u>	
Graduate Record Examination	12.00
Medical College Admission Test	10.00
Dental Aptitude Test	10.00
National Teacher's Examination	6.00
Law School Admission Test	10.00
<u>Correspondence Courses, per credit hour</u>	7.50
<u>Extension Courses, per credit hour</u>	9.75
<u>Thesis Binding Fees:</u>	
Master Plan A Thesis	5.50
Master Plan B Papers	3.00
Doctor Degree	8.00
Publishing Abstract Thesis for Doctor Degree	25.00
<u>Oral Examination for Advanced Degree (Not enrolled)</u>	15.00
<u>Medical Technology Course in Cheyenne</u>	
Wyoming Resident, per sem.	67.50
Non-Resident, per sem.	172.50
Summer School Fee	45.00
<u>Nurses Uniform (approximately)</u>	40.00
<u>Military Uniform Deposit</u>	15.00

Dr. Humphrey stated that in order to supply gas for the proposed new student apartments, it would be necessary for the Northern Gas Company to maintain a gas regulator house and connecting lines on University premises. He stated that a deed of easement had been prepared which would give the Gas Company the right to construct a gas regulator house not larger than ten feet by ten feet between the east line of the present road to the Stadium parking lot and the west line of Twenty-second Street, and the right to enter upon the University's premises for the purpose of maintaining and repairing the gas regulator house and the lines and equipment related to it. Mr. Newton moved that the proposed deed of easement be approved and that the President and the Secretary of the Board be authorized to sign it on behalf of the Board. Mr. Peck seconded the motion and it was carried.

DEED OF EASEMENT TO
NORTHERN GAS COMPANY

At 11:45 a.m. Messrs. L. G. Meeboer, Business Manager, C. B. Jensen, Superintendent of Buildings and Grounds, and E. G. Rudolph, Legal Advisor, were invited into the meeting for a discussion of the plans for student apartments authorized by the 1955 Legislature. The Trustees considered a report contained in the Addendum to the President's Report which outlined twelve changes in the plans for the twenty apartments constructed in the summer of 1954 which had been incorporated in the plans for the sixty new apartments. After some discussion, it was moved by Mr. Newton, seconded by Mr. McIntire, and carried that the following recommendations with regard to specifications outlined by the Business Manager be approved:

HOUSING FOR MARRIED
STUDENTS

1. That, in order to have all or as many as possible of the sixty apartments completed by September 1, 1955, the Board of Trustees give its approval to advertising for bids on March 11, 18, and 25, and to receiving bids on April 1 at 2:00 p.m.
2. That the contract be let for the sixty apartments including all sidewalks, curbing, gutters, and concrete platforms.

3. That, if the contractor does not have all the buildings completed by September 1, the University accept the ones completed, advertise them for final payment, and occupy them on the above date.
4. That the Buildings and Grounds Department install all sewer, water, and gas service lines within four feet of each apartment, with the exception of the gas main on Twenty-second Street, which the Northern Gas Company has stated it would install free of charge to the University; do all grading and graveling of streets and courts; and do all necessary grading and preparing and seeding of lawns in front of each apartment.
5. That an alternate bid be taken on four additional apartments (one building) located in block number two.
6. That the State Building Commission authorize construction before advertising for bids.

Following a brief discussion of the consolidated bond issue authorized by the 1955 Legislature, the Board adjourned for lunch at 12:30 and reassembled at 3:00 p.m. with Mr. Chamberlain presiding in the absence of Mr. McCracken, who, together with Mr. Jones, Mr. Hansen, and Dr. Humphrey, was meeting with the Committee on Honorary Degrees. The Committee members rejoined the meeting at 3:30. Messrs. Meeboer, Jensen, and Rudolph were also present.

Very careful attention was given to the resolution proposed for adoption by the Trustees with respect to the consolidated bond issue, and several changes were made in it and in the suggested bond form. Particular attention was given to the proposal that the bonds be sold to the State Treasurer at an interest rate of 2 per cent. President Humphrey pointed out that putting the bonds up for public sale might delay beginning construction on the student apartments; that interest earned on bonds purchased by the State Treasurer from University Permanent Land Funds would be returned to the University as income; that while all the bonds would be dated May 1, 1955, the University would not pay interest on any money except that actually received; that the State Treasurer had approved the consolidation of bonds on the basis of exchange of presently

CONSOLIDATED BOND
ISSUE

existing bonds for the new bonds and not on the basis of sale to the public; and that he felt it would be best to sell to the State Treasurer, if possible getting him to reduce the interest rate below 2 per cent.

After some further consideration of all the factors involved, it was moved by Mr. Reed, seconded by Mr. Sullivan and carried that the following resolution, as revised, be approved:

RESOLUTION

WHEREAS The Legislature at its session recently closed enacted an Act authorizing the Trustees to issue securities in the total principal amount of \$3,461,000 for the purpose of refunding certain of the presently outstanding bonds of the University, for the construction of not less than 15 buildings each containing four apartments for occupancy by students of the University, and for the construction of a new library building;

WHEREAS Mr. W. R. Coe of New York City has pledged the sum of \$600,000 for the construction of a library building; and

WHEREAS said Act provides that said securities shall be in the form prescribed by the Trustees, shall become payable in accordance with a schedule prepared under the direction of the Trustees, and shall be issued from time to time after the effective date of said Act as the Trustees may determine;

NOW THEREFORE be it Resolved:

- 1) That the securities shall be entitled "Consolidated Bonds" and shall be in the form of the draft forms of Bond and interest coupon submitted to this meeting, and the Secretary is hereby directed to include a copy of said draft form of Bond and said interest coupon in the minutes of this meeting.
- 2) That said Bonds shall become payable in accordance with the schedule submitted to this meeting, and the Secretary is hereby directed to include a copy of said Schedule in the minutes of this meeting.
- 3) That the President, Treasurer and Secretary of the Trustees are hereby authorized to issue bonds in the principal amount of \$3,311,000, being a part of an issue not exceeding in aggregate principal amount the sum of \$3,461,000. Proceeds from bonds in the principal amount of \$384,000, or so much thereof as may be necessary, shall be used for the purpose of erecting, furnishing, and equipping not less than fifteen buildings each containing four one-bedroom apartments. Proceeds from bonds in the principal amount of \$600,000 or so

much thereof as may be necessary, shall be used for the purpose of constructing a library building. Bonds in the principal amount of \$2,327,000 shall be used to retire the outstanding University Bookstore Revenue Bonds, Dormitory Revenue Bonds, Stadium and Fieldhouse Revenue Bonds, and Women's Dormitory Revenue Bonds, as of the first day of November, 1955. Said Bonds shall be in such denominations as the aforesaid officers shall determine, shall bear interest at a rate not exceeding two per cent per annum payable annually, shall be dated the first day of May, 1955, and the first interest coupons thereon shall be for the period from May 1, 1955 through October 31, 1955. Said Bonds shall be signed by the President, countersigned by the Treasurer, attested by the Secretary, and the corporate seal affixed thereto. Said Bonds shall be issued from time to time after May 1, 1955 as the above named officers in their discretion may determine, provided however, that the first interest coupon shall be removed from all bonds issued after October 31, 1955 and other suitable adjustments in interest liability shall be made for all bonds not issued on May 1, 1955 or any interest payment date.

4) That the President, Treasurer and Secretary of the Trustees are hereby authorized to sell bonds in the principal amount of \$984,000 to the State Treasurer of the State of Wyoming, and to exchange bonds in the principal amount of \$2,327,000 for the presently outstanding University Bookstore Revenue Bonds, Dormitory Revenue Bonds, Stadium and Fieldhouse Revenue Bonds, and Women's Dormitory Revenue Bonds now held by the State Treasurer of the State of Wyoming.

Bond Form

UNITED STATE OF AMERICA

No. _____

State of Wyoming

THE TRUSTEES

OF THE

UNIVERSITY OF WYOMING

Consolidated Bond

The Trustees of the University of Wyoming, a body corporate of the State of Wyoming, for value received acknowledges itself indebted and hereby promises to pay to the bearer the sum of

TEN THOUSAND DOLLARS

on or before the first day of November, 19___, with interest thereon at the rate of two per centum per annum payable annually on the first day of November each year, upon presentation and surrender of

the respective coupons hereto attached as they severally mature, both principal and interest being payable at the Office of the Treasurer of the State of Wyoming in Cheyenne, Wyoming, in any coin or currency which, on the respective dates of payment of the principal of and interest on the bonds, is legal tender for the payment of public and private debts.

This bond is one of an issue not exceeding in aggregate principal amount the sum of Three Million Four Hundred Sixty-One Thousand Dollars (\$3,461,000), all of even date herewith, issued under the authority of, and in full conformity with, Chapter ___ of the Session Laws of Wyoming 1955, for the purposes therein stated. This bond, together with the issue of which it forms a part, does not constitute a general obligation of the State of Wyoming, nor of the Trustees, nor of the University of Wyoming, but is payable, both as to principal and interest, solely from the following funds, to the extent specified, and is secured by an irrevocable pledge of said funds:

1) Amounts credited to the University from year to year under the provisions of Wyoming Compiled Statutes 1945, Section 20-503 (c) as amended, after all other obligations against said funds heretofore authorized by the Legislature of the State of Wyoming have been fully satisfied;

2) The profits realized from the operations of the Bookstore, Cafeteria in the Knight Hall Addition, the Stadium and Fieldhouse, the Dormitories known as Wyoming Hall, Knight Hall, Knight Hall - South Wing, and Hoyt Hall, over and above the necessary costs of the operation and maintenance including a reasonable allowance for the depreciation of furniture and equipment, after all prior obligations against the foregoing income have been fully satisfied;

3) Amounts credited the University under the provisions of Wyoming Compiled Statutes 1945, Section 20-502, but only in the event that the amounts available under 1) and 2) above for any year are insufficient to pay in full the interest and principal obligations becoming due in such year, and then only to an amount not exceeding One Hundred Twenty-Five Thousand Dollars (\$125,000) for such year.

It is hereby found, certified and declared that this bond is issued pursuant to and in strict compliance with the requirements of law, that all acts, conditions and things required to be done precedent to and in the issuance of this bond have happened and have been done and performed in regular and due time, form and manner as required by law, and that the above described funds have been lawfully and irrevocably pledged to the payment of the principal hereof and the interest hereon.

IN TESTIMONY WHEREOF, the Trustees of the University of Wyoming, a body corporate of the State of Wyoming, has caused this Bond to be signed by its President, countersigned by its Treasurer, and attested by its Secretary under the official seal

of said corporation, and the interest coupons hereto annexed to be executed by the facsimile signatures of the President, Secretary, and Treasurer, which officials, by the execution hereof, do adopt as and for their proper signatures, their respective facsimile signatures appearing on said coupons, all as of the First Day of May, 1955.

Attest:

President

Secretary

COUNTERSIGNED:

Treasurer

Bond Coupon

No. _____ On the first day of \$ _____
NOVEMBER, A. D., 19 _____

unless the bond to which this coupon is attached has been called for prior redemption the TRUSTEES of the UNIVERSITY OF WYOMING, a body corporate of the State of Wyoming, promises to pay to the bearer from the funds pledged for the payment of said bond, but without liability or obligation otherwise

_____ DOLLARS

in any coin or currency which is legal tender for the payment of public or private debts, at the OFFICE OF THE TREASURER OF THE STATE OF WYOMING, being interest for One Year on its CONSOLIDATED BOND dated May 1, 1955.

Secretary

President

Treasurer

NO. _____

Bond Schedule

Total Amount, \$3,461,000; Term, 20 $\frac{1}{2}$ Years;
Interest Rate, 2%; Annual Payments on Principal
and Interest; First Interest Payment, November 1,
1955; First Principal Payment, November 1, 1956.

Includes: Reissue of Outstanding Bonds - \$2,327,000
Library Building (Maximum) - \$ 750,000
Student Apartments - \$ 384,000

<u>Date</u>	<u>Remarks</u>	<u>Balance Due on Principal Prior to Payment</u>	<u>Payment on Principal</u>	<u>Interest at 2%</u>	<u>Total Payment</u>
May 1, 1955	For Student Apts. & Payment on Library Building	\$ 580,000.00	\$	\$	
Nov. 1, 1955	Balance of Bonds Issued (\$2,881,000)	3,461,000.00		5,800.00	5,800.00
1956		3,461,000.00	140,000.00	69,220.00	209,220.00
1957		3,321,000.00	140,000.00	66,420.00	206,420.00
1958		3,181,000.00	150,000.00	63,620.00	213,620.00
1959		3,031,000.00	150,000.00	60,620.00	210,620.00
1960		2,881,000.00	150,000.00	57,620.00	207,620.00
1961		2,731,000.00	160,000.00	54,620.00	214,620.00
1962		2,571,000.00	160,000.00	51,420.00	211,420.00
1963		2,411,000.00	160,000.00	48,220.00	208,220.00
1964		2,251,000.00	170,000.00	45,020.00	215,020.00
1965		2,081,000.00	170,000.00	41,620.00	211,620.00
1966		1,911,000.00	170,000.00	38,220.00	208,220.00
1967		1,741,000.00	180,000.00	34,820.00	214,820.00
1968		1,561,000.00	180,000.00	31,220.00	211,220.00
1969		1,381,000.00	180,000.00	27,620.00	207,620.00
1970		1,201,000.00	190,000.00	24,020.00	214,020.00
1971		1,011,000.00	190,000.00	20,220.00	210,220.00
1972		821,000.00	200,000.00	16,420.00	216,420.00
1973		621,000.00	200,000.00	12,420.00	212,420.00
1974		421,000.00	210,000.00	8,420.00	218,420.00
1975		<u>211,000.00</u>	<u>211,000.00</u>	<u>4,220.00</u>	<u>215,220.00</u>
TOTALS			<u>\$3,461,000.00</u>	<u>\$781,800.00</u>	<u>\$4,242,800.00</u>

Average Annual Payment for 20 Years - \$211,850.00.

This table is based upon all bonds being sold by
November 1, 1955, and reflects the minimum annual
required payments.

For the information of the Trustees, President Humphrey presented an estimated cash statement of funds available in the Building Improvement Fund for the period March 1, 1955, to February 29, 1956, as prepared by the Business Manager. The statement indicated a cash balance (including reserves) of \$499,769.48 as of March 1, 1955, and an estimated amount of \$12,921.16 available for appropriation for miscellaneous items.

Dr. Humphrey explained to the Board that presently the University is authorized to construct a library building costing \$1,200,000, since Mr. Coe promised to give \$600,000 toward the construction and the Legislature authorized the University to issue securities to match that amount. He added that he felt Mr. Coe would give an additional \$150,000 (which the University would then be authorized to issue securities to match), thus providing for a building costing \$1,500,000.

Dr. Humphrey showed the Trustees the plans for the building which were prepared several years ago under a grant from the Bureau of Community Facilities. He stated that the building would be located on the corner of Thirteenth Street and Ivinson Avenue, facing Thirteenth Street, that the plans called for a modular type of construction and that additional sections could easily be constructed as needed through the years.

President Humphrey recommended that the plans approved by the Board of Trustees several years ago be followed, with certain minor adjustments which would be necessary, such as provision for the American Studies offices and seminar rooms to be included in the building; that an alternate amounting to at least \$300,000 be included as a part of the total plan; that the Business Manager be authorized to advertise for bids to be received at the June meeting of the Board; and that the building be named the William Robertson Coe Library and School of American Studies. Mr. Hansen moved that the recommendations of the President be approved. Mr. Peck seconded the motion and it was carried.

BUILDING IMPROVEMENT
FUND

LIBRARY BUILDING

Dr. Humphrey stated that he would also like to let the contract for construction of the Dairy Farm buildings at the June meeting of the Board. He stated that funds to cover the construction would not be available until October, but that the specifications would include a statement to that effect so that bidders would be aware of the fact. Mr. Sullivan moved that the Business Manager be authorized to call for bids on the Dairy Farm buildings, to be received at the June Board meeting. Mr. Brough seconded the motion and it was carried.

DAIRY FARM BUILDINGS

Consideration was next given to the State Examiner's Report, a copy of which had been sent to each Trustee in advance of the meeting. Mr. Meeboer stated that the comments made by the examiners with regard to the financial operation of certain auxiliary enterprises had been given to the departments concerned as well as to Dr. J. F. Messer, internal auditor for the University, and that the recommendations would be put into effect. Mr. Reed then moved, Mr. Jones seconded and it was carried, that the Board acknowledge receipt of the report and that the following acknowledgment be signed by the Trustees and returned to the State Examiner:

STATE EXAMINER'S REPORT

We, the undersigned, constituting a quorum of the Board of Trustees of the University of Wyoming, acknowledge receipt of the Report of Examination as above noted, made under the supervision of your Department.

After careful consideration of this report, we concur with the Examiner in the suggestions he has made, and we have requested the officials to adjust their methods in compliance therewith.

Dr. Humphrey stated that authorization to construct the library building would necessitate moving the house presently used by the Home Economics Department as a Home Management House. He said that it had been the plan to take the house occupied by the Sigma Phi Epsilon

SIGMA PHI EPSILON FRATERNITY AND HOME MANAGEMENT HOUSE

Fraternity and remodel it for use as a Home Management House, but that he believed the fraternity might be interested in purchasing the house. He stated that if plans could be worked out to sell the house to the fraternity, he would like to use the money received from the sale, plus the money appropriated for remodeling the house, to construct a new Home Management House, and then move the present house to another location and use it as rental property. It was the consensus of the Board that President Humphrey's suggestion was a good one, and he was authorized to investigate the situation further and report to the Board at a later meeting.

Dr. Humphrey reported to the Board his thinking on the question of an Information Service for the University. He stated that as he envisioned it the Information Service would include Field Relations, the News Service, Radio Studio Operations and TV, publications and bulletins (except the catalog) and Public Exercises. He gave the Trustees a suggested budget for the years 1954-55, 1955-56, and 1956-57, which showed the funds budgeted and the new appropriations required. While Dr. Humphrey stated that he did not wish any action on the matter at the present time, the Trustees did express approval of the idea. Dr. Humphrey promised to make a very careful study of the proposal and be prepared to give the Board some definite recommendations at the May meeting.

Mr. Jensen stated that he, Mrs. Bush, and Mrs. Patterson had visited the student apartments earlier in the afternoon and that Mrs. Bush and Mrs. Patterson had suggested several changes in the plans for the new apartments, particularly with regard to closet and storage space, which he felt were good ones. After some discussion of the possible additional cost of the proposed changes, it was moved by Mr. Chamberlain that Mr.

INFORMATION SERVICE

HOUSING FOR MARRIED
STUDENTS

Jensen be authorized to make the suggested alterations in the storage arrangements, including those alterations in the plans and specifications.

Mrs. Patterson seconded the motion and it was carried.

Messrs. Meeboer, Jensen, and Rudolph then left the meeting.

Dates for the next three meetings of the Board were agreed upon as follows: April 1, May 6 and 7, and June 3 and 4.

MEETING DATES

Mrs. Bush moved that President Humphrey be directed to write a letter to Governor Simpson telling him of the Board's pleasure at his satisfactory recovery from his recent fall and expressing the Board's hope that he will take a much-needed vacation and come back to his office with his vitality fully restored. Mr. Jones seconded the motion and it was carried.

EXPRESSION TO GOVERNOR
SIMPSON

The Board went into executive session for the purpose of selecting recipients of the honorary degree, to be awarded at the June Commencement.

Dr. Humphrey stated that he would like to recommend Mr. James T. Babb, Librarian at Yale University, for one of the Service Awards authorized by the Board at the January meeting for presentation at the Summer Commencement. Mr. Reed moved that the Service Award be given to Mr. Babb and that the Trustees be given until May to make recommendations for the Award. Mr. Hansen seconded the motion and it was carried.

SERVICE AWARDS

The Board adjourned at 6:00 p.m. to meet again at 10:00 a.m. on April 2.

Respectfully submitted,

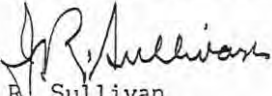
J. R. Sullivan
Secretary

Reporting for the Committee on Honorary Degrees, President Humphrey submitted the following list of persons recommended for the awarding of the degree Doctor of Laws at the June Commencement:

Governor Milward L. Simpson
Mr. Perry W. Jenkins
Mr. W. T. Nightingale
Dr. David M. Potter
Mrs. P. J. Quealy

After thorough discussion, it was moved by Mr. Newton that the recommendations of the Committee be approved. The motion was seconded by Mr. McIntire and carried.

Respectfully submitted,


J. R. Sullivan
Secretary

HONORARY DEGREES